

# WORLD CAFÉ

## WORKING METHOD

This is a very accessible working method.

This method gives a lot of scope for an exchange of ideas and can provide very interesting material.

You will need a minimum of fifteen people and about two hours.

## DURATION

Approximately 2 hours

## GROUP SIZE

15 to 150 participants

## MATERIALS

- As many sheets to fill in as there are tables. You will need one sheet for every six to eight participants (these can be printed in A1 format in the copy shop). The template sheet can be found below. As an alternative, you could also use a large sheet of paper and copy the template onto it.
- Set of questions
- Sufficient pens or markers
- An optional sound system with a microphone (in the event of a very large group)
- A timer
- A sound signal (such as a bell, music or a hand clap, etc.)
- It certainly cannot hurt to provide some drinks, crisps or snacks. This method is not called World Café for nothing

## PREPARATION

- Arrange the tables and chairs in the room.
- Place the sheets to be filled in on the tables. Make sure the different questions are spread out well on the tables.
- Place sufficient writing materials on each table.

## APPROACH

### Step 1

Introduction  
(10 mins)

Welcome the participants, introduce yourself and explain what the aim of Stadspiratie is and why it is important to receive input from the participants. Go over the steps that are set out below. Then repeat the instructions at each step. Keep the time and assist the participants when necessary.

### Step 2

Instructions  
(10 mins)

Explain the themes and questions. You can use the set of questions provided below. Indicate which theme is on which table and ask the participants to choose a theme to which they want to contribute. Everyone will get the opportunity to contribute to different tables. Ask the participants to form equally sized groups.

Introduce the two assignments on the sheet:

1. Why did you choose this theme/question? What does this say about your experience with Brussels?
2. What ideas do you have as a possible solution to this theme or question?

Ask the participants to introduce themselves briefly to the group and to assign someone who will take down the notes on the sheet provided.

### Step 3

Group discussion 1  
(25 mins)

In a first round, the groups get 25 minutes to discuss the two assignments. Inform the groups when the 25 minutes are up. Ask each group to agree on one of them to remain in that group to inform the new participants joining the group what has already been discussed. Indicate that the other participants can now stand up and choose another table. The groups do not need to remain together.

### Step 4

Group discussion 2  
(20 mins)

The participant who remained at the table will inform the new participants briefly about the solutions that were provided during the previous session. This will form the basis of another discussion, during which new elements and solutions will be added. Again, one participant will be tasked with keeping notes. This second round will last 20 minutes.

### Step 5

Group discussion 3  
(20 mins)

Repeat steps 3 and 4 once (or no more than twice).

### Step 6

Selecting ideas  
(15 mins)

After changing tables twice, all participants return to the tables where they started. They have to go through all the solutions and the group selects two (or no more than three) of the most interesting ideas. Ask the groups to assign one of them who will post these two or three solutions on the website at [www.stadspiratie.be](http://www.stadspiratie.be).

If you suspect that the participants cannot or will not enter their ideas on the website, you can do this yourself.

### Step 7

Appreciation and  
referral to website  
(5 mins)

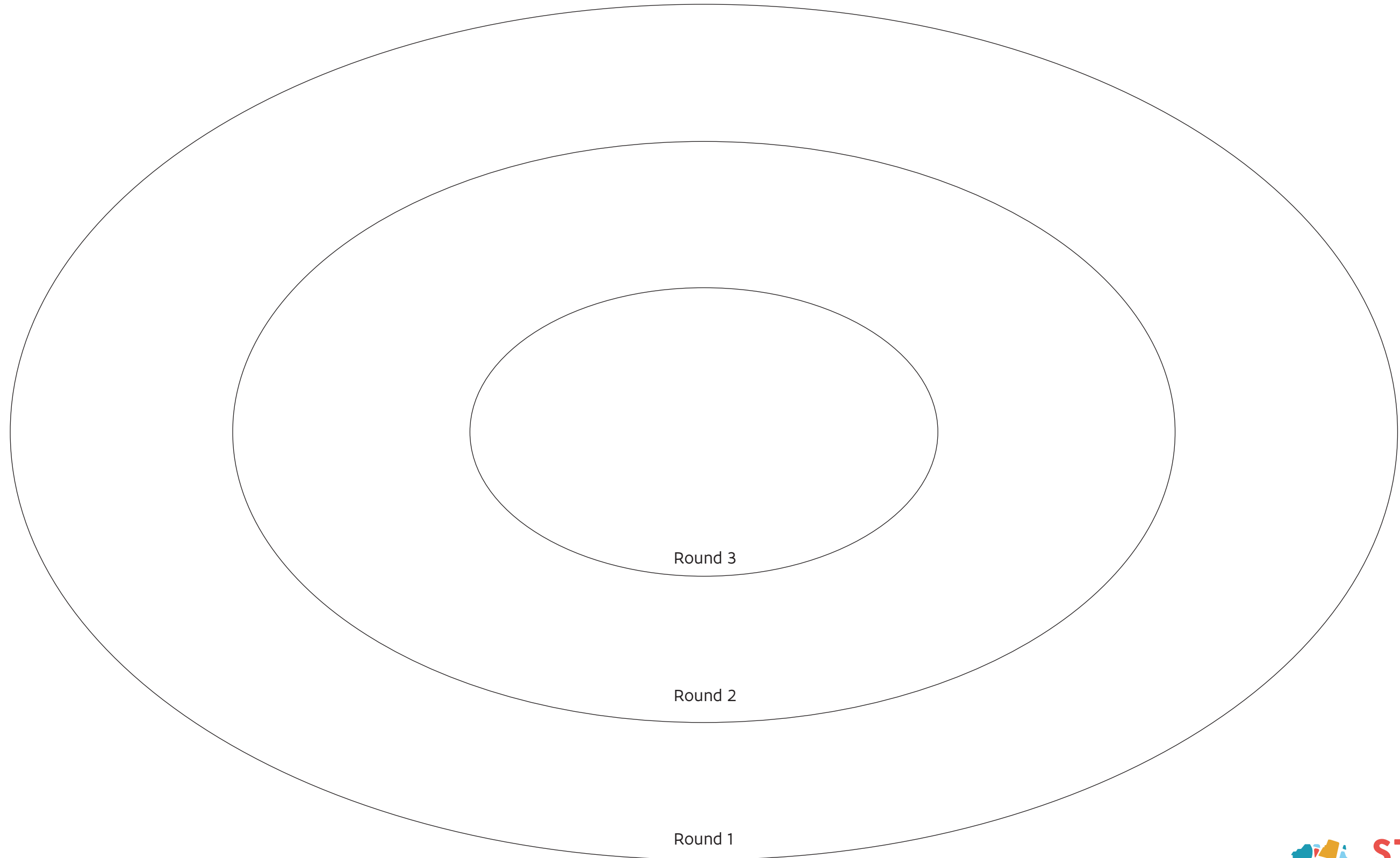
Thank the participants for their valuable input and encourage them to have such talks about Brussels with others, and to post any additional ideas they may have on the website at [www.stadspiratie.be](http://www.stadspiratie.be).

## TIPS

- If you have a really large group, it's no problem to have multiple tables with the same question.
- Make it clear to the participants that all ideas are good. They can build on previous proposals, specify them or even completely contradict them.
- Keep up the tempo. It's important that all groups get up at the same time and that the participants find another table.
- Let the participants choose another table twice.

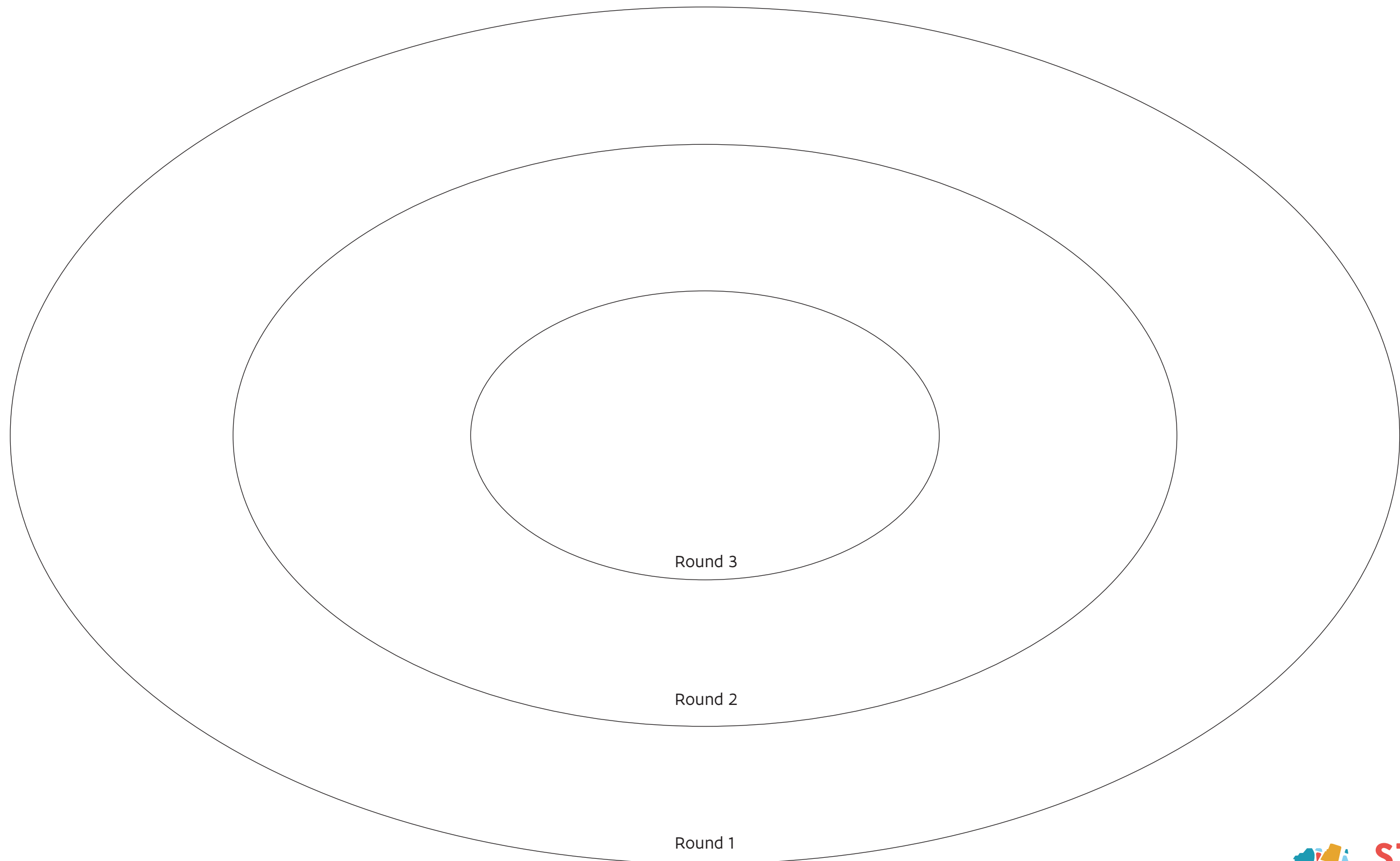
# LEARNING

How can Brussels help reinforce your talents?



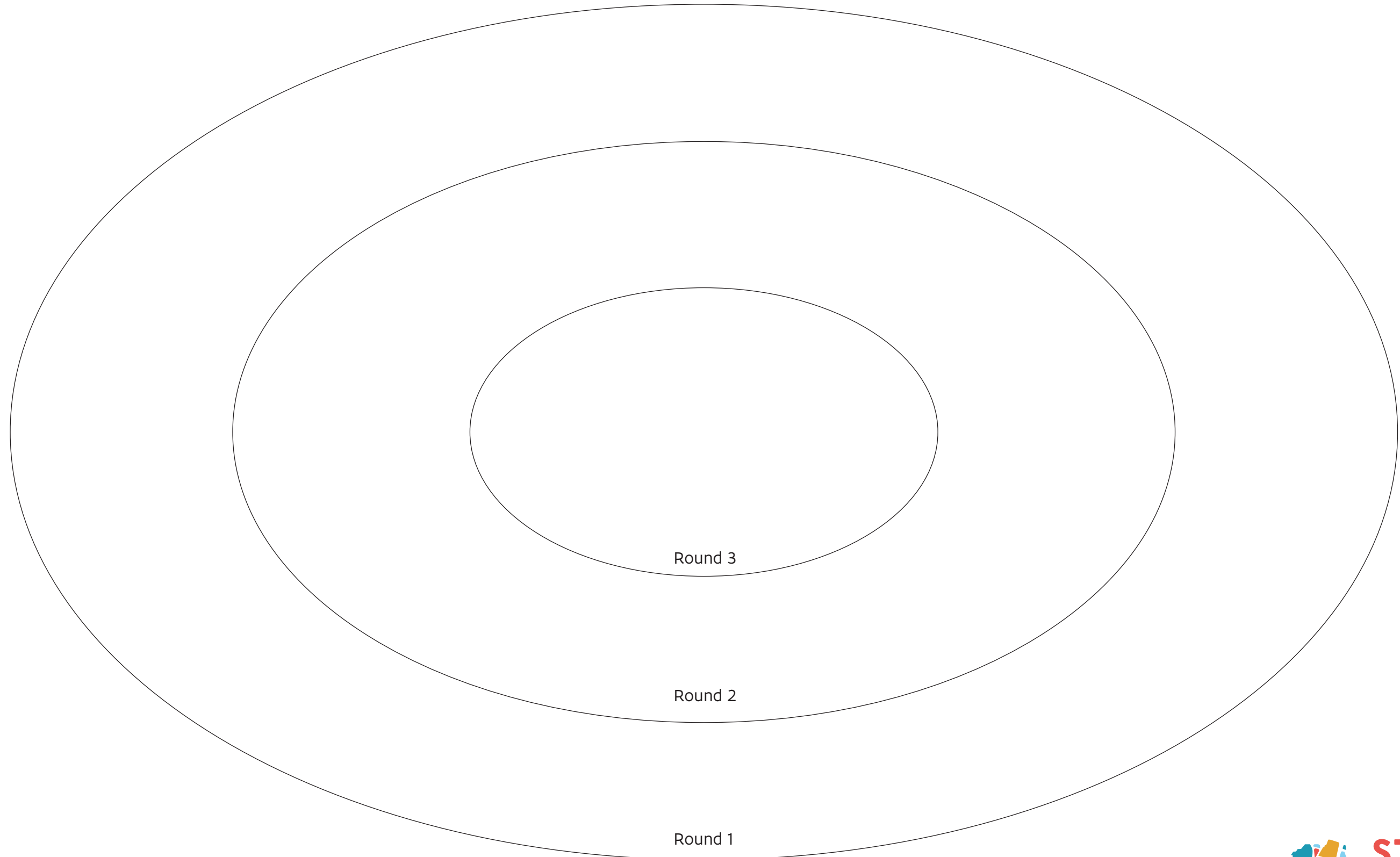
# GROWING UP

How can every kid in Brussels grow up well?



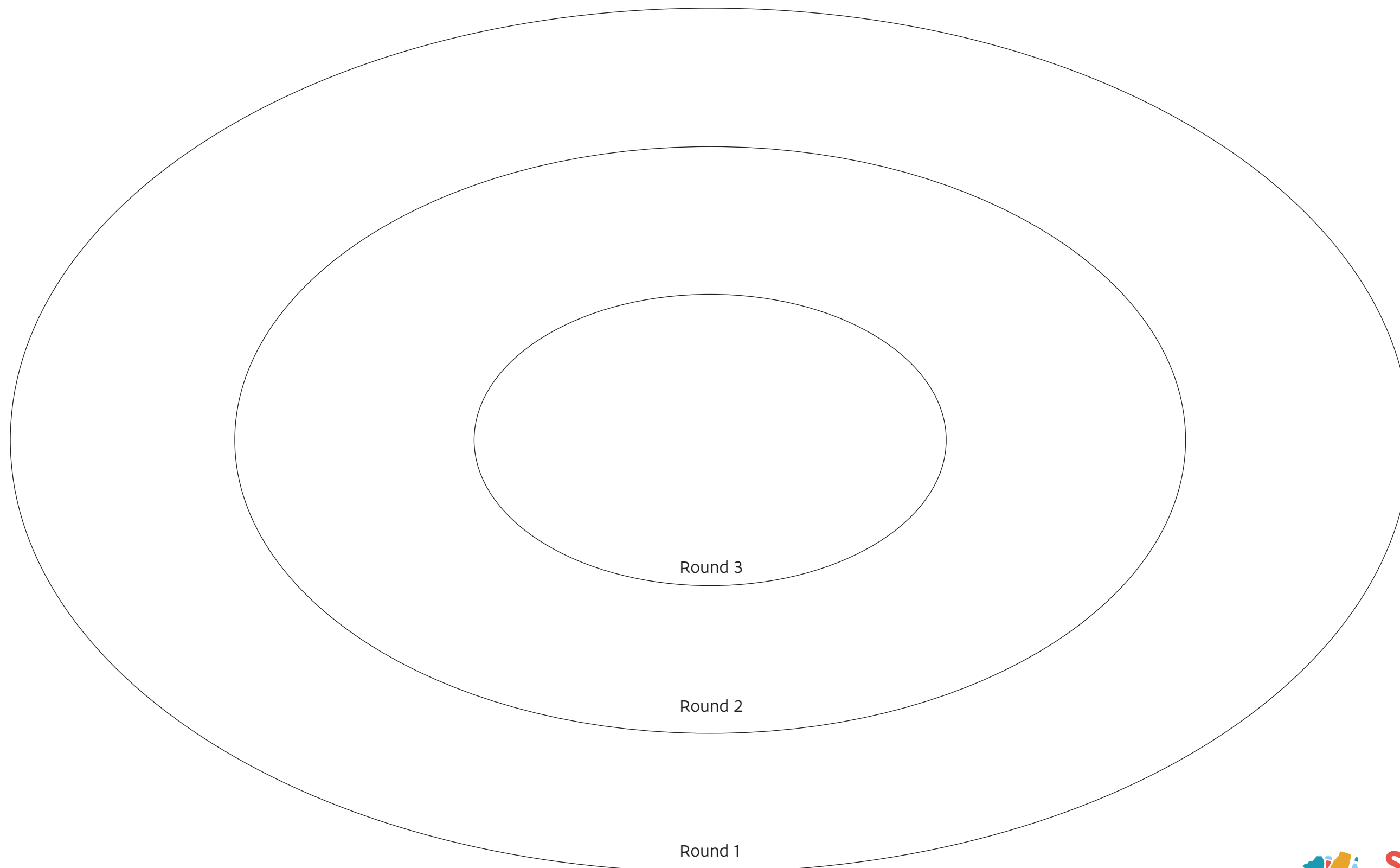
# PARTICIPATING

How can we ensure that everyone is included in Brussels?



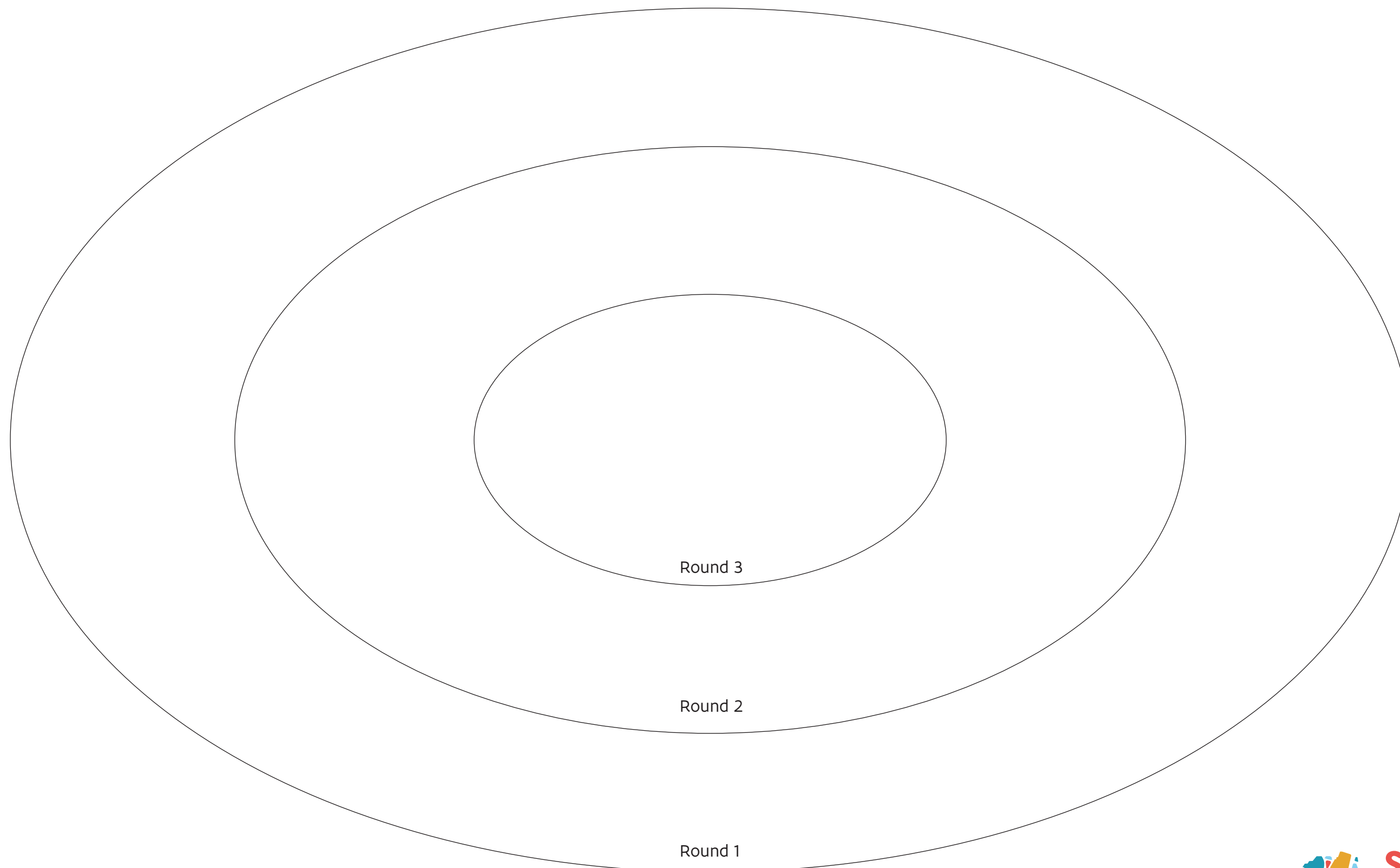
# WORKING TOGETHER

How can we involve all Brussels residents in policymaking?



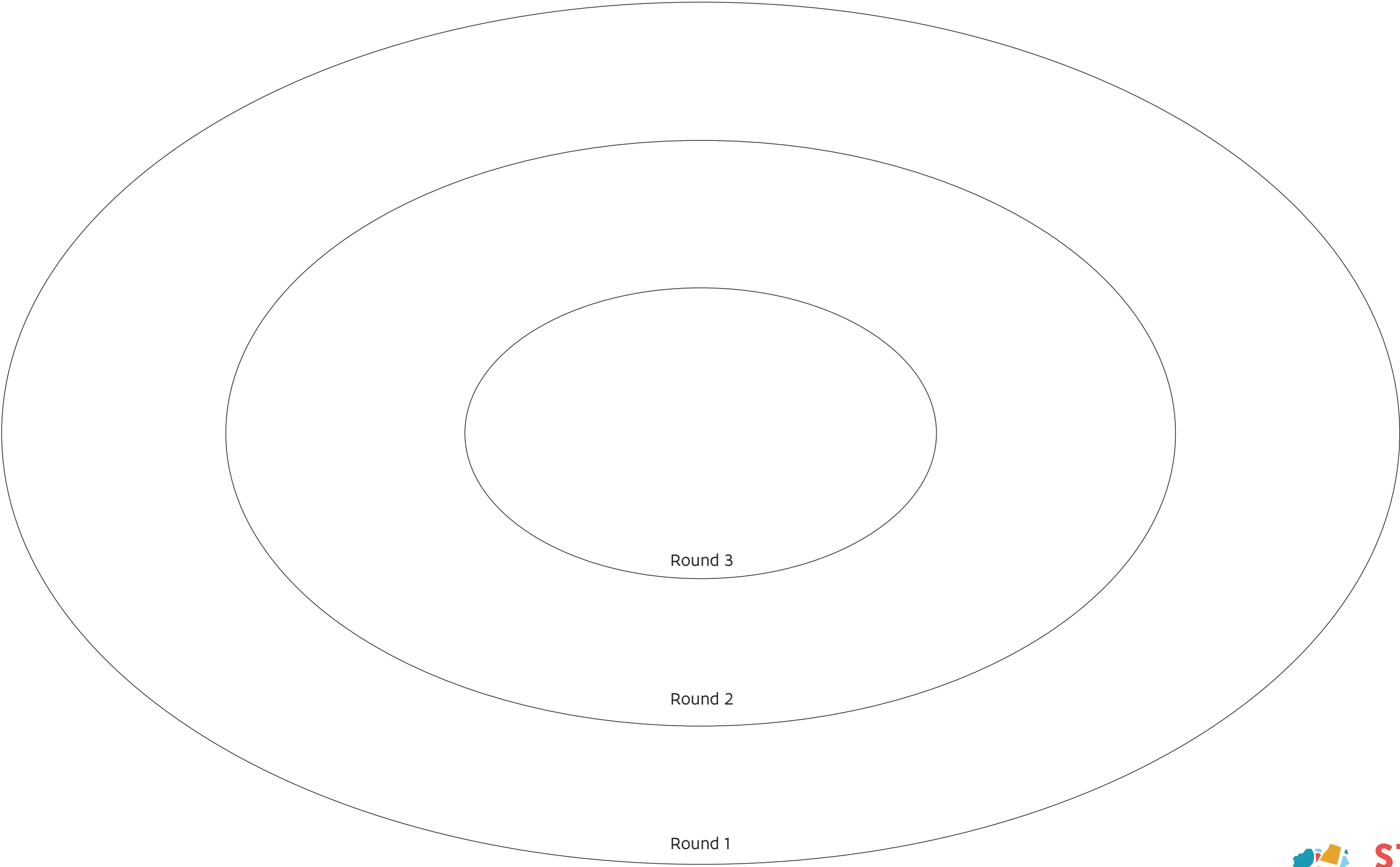
# GETTING TOGETHER

How can we get together more often in Brussels?



# HEALTHY LIFESTYLE

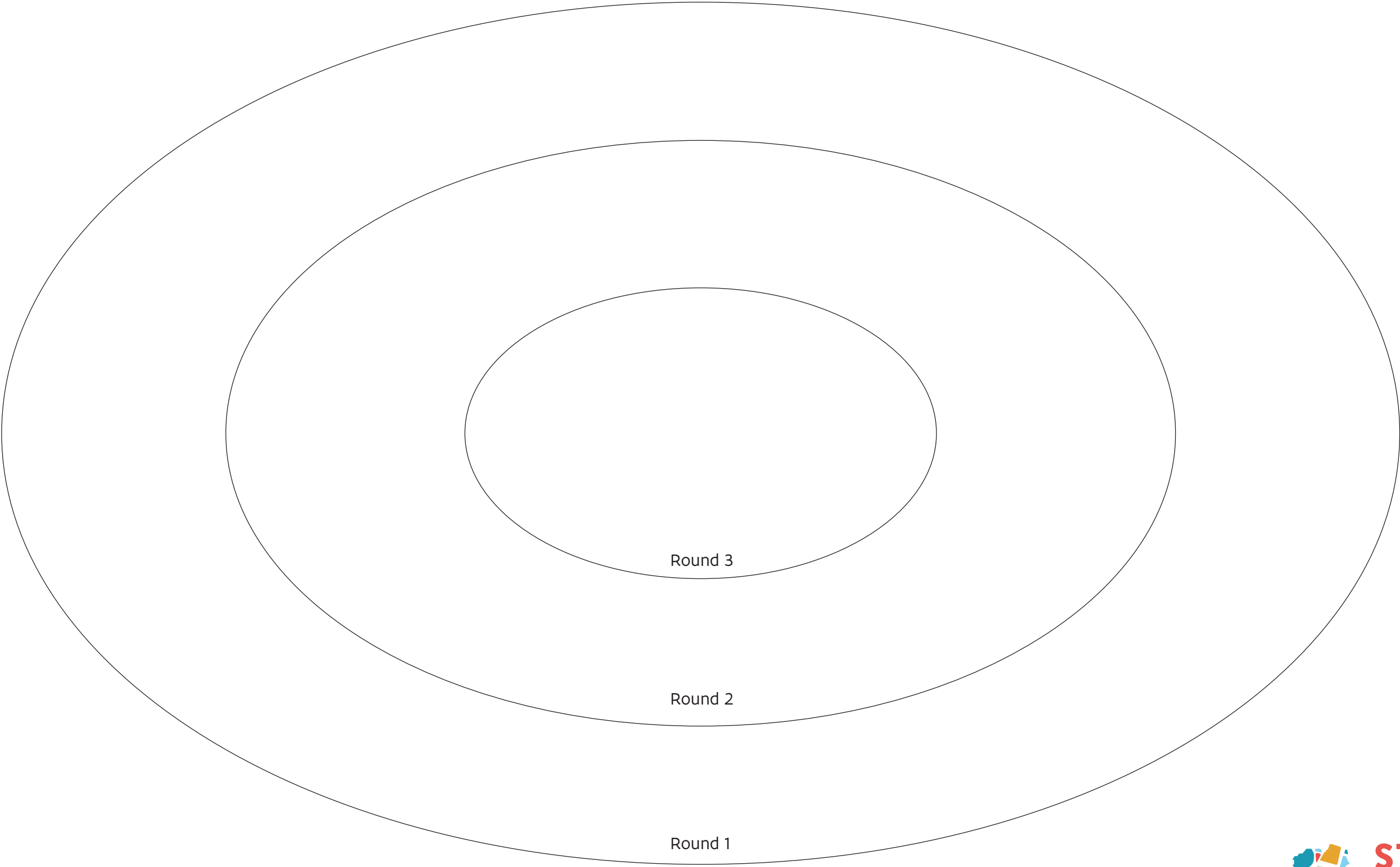
How can we live a more healthy lifestyle in Brussels?





Theme:

Question:





## 1. LEARNING

Brussels residents have many talents. How can as many Brussels residents as possible take training that is right for them? How do we turn the many languages spoken in Brussels into an asset? How do we ensure that all young people get a degree? How can we support you to start or continue learning? What do you need in your free time to develop your passions or talents? Are you aware of good examples that can inspire Brussels? What is your dream?

**How can Brussels help reinforce your talents?**

## 2. GROWING UP

In Brussels you don't grow up alone. What activities, services and networks do families, children and young people need? How can we ensure equal opportunities for all kids? How can we give children and young people the possibilities to play and experiment? How can we support you while you are growing up or raising children in Brussels? Are you aware of good examples that can inspire Brussels? What is your dream?

**How can every kid in Brussels grow up well?**

## 3. PARTICIPATING

Everyone must be able to participate in Brussels. How can we make services and activities as accessible as possible? How do we keep people informed / can we inform people of what the VGC has to offer? How can we strengthen all Brussels residents? How can we ensure that newcomers feel welcome in Brussels? How can we support you to participate? Are you aware of good examples that can inspire Brussels? What is your dream?

**How can we ensure that everyone is included in Brussels?**

## 4. WORKING TOGETHER

We make Brussels together. How can Brussels residents help shape life in Brussels? How do we ensure that vulnerable groups have their voice heard? How do we give more space to grassroots initiatives? What do you want to change and what do you need to make that happen? Are you aware of good examples that can inspire Brussels? What is your dream?

**How can we involve all Brussels residents in policymaking?**

## 5. GETTING TOGETHER

Neighbourhoods are meeting places in the city. Where can Brussels residents get together in the neighbourhood? How can we open up cultural centres, community centres and other spaces for meeting people, social encounters? How can people with different languages and cultures meet more often in Brussels? How can we counteract, decrease, reduce, lessen... loneliness in Brussels? What do you need to get to know people in your neighbourhood? Are you aware of good examples that can inspire Brussels? What is your dream?

**How can we get together more often in Brussels?**

## 6. HEALTHY LIFESTYLE

All Brussels residents have the right to a healthy life. How can all Brussels residents find the appropriate care? How can we encourage everyone in our city to exercise more and play sports? What do you need to feel good about yourself in Brussels? Are you aware of good examples that can inspire Brussels? What is your dream?

**How can we live a more healthy lifestyle in Brussels?**

## 7. OTHER IDEAS?

**Do you have more ideas to turn Brussels into a better city?**





**STAD  
SPIRA  
TIE**  
Ideeën voor Brussel  
Idées pour Bruxelles  
Ideas for Brussels

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## **HOW CAN BRUSSELS HELP REINFORCE YOUR TALENTS?**



# Learning



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Ideeën voor Brussel  
Idées pour Bruxelles  
Ideas for Brussels

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## **HOW CAN EVERY KID IN BRUSSELS GROW UP WELL?**



# **Growing up**



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SPIRA  
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Ideas for Brussels

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## **HOW CAN WE ENSURE THAT EVERYONE IS INCLUDED IN BRUSSELS?**



# Participating



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SPIRA  
TIE**  
Ideeën voor Brussel  
Idées pour Bruxelles  
Ideas for Brussels

We make Brussels together. How can Brussels residents help shape life in Brussels? How do we ensure that vulnerable groups have their voice heard? How do we give more space to grassroots initiatives? What do you want to change and what do you need to make that happen? Are you aware of good examples that can inspire Brussels? What is your dream?

## **HOW CAN WE INVOLVE ALL BRUSSELS RESIDENTS IN POLICYMAKING?**



# **Working together**

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## HOW CAN WE GET TOGETHER MORE OFTEN IN BRUSSELS?



# Getting together



**STAD  
SPIRA  
TIE**  
Ideeën voor Brussel  
Idées pour Bruxelles  
Ideas for Brussels

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## **HOW CAN WE LIVE A MORE HEALTHY LIFESTYLE IN BRUSSELS?**



# Healthy lifestyle





**STAD  
SPIRA  
TIE**  
Ideeën voor Brussel  
Idées pour Bruxelles  
Ideas for Brussels



# Other ideas?



**STAD  
SPIRA  
TIE**

Ideeën voor Brussel  
Idées pour Bruxelles  
Ideas for Brussels



**LAUNCH  
19.02**



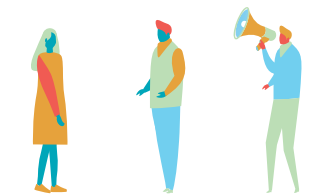
**SHARE  
YOUR IDEA**



postcards

[www.stadspiratie.be](http://www.stadspiratie.be)

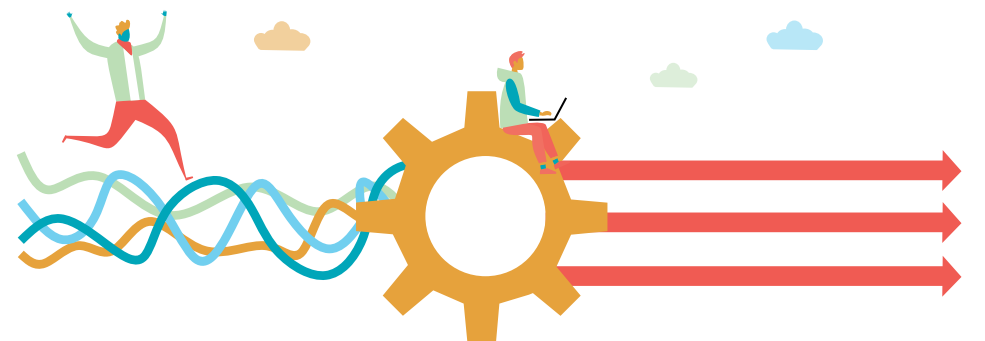
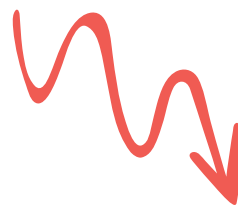
discussions



**BRUSSELS  
DAY  
06.06**



Elaborating ideas with 150 citizens



**REPORT STADSPIRATIE**

Bringing ideas together

+ Feedback moment



**VGC's long term plan 2021-2025**

